



## CANADA SUMMER JOBS – SKILLS DEVELOPMENT RECREATION ASSISTANTS – THERAPUETIC RECREATION

Temporary Full-time, 35 hours per week, Monday-Friday  
**June 10, 2024 – August 2, 2024 (8 weeks)**

**RATE: \$18.96 PER HOUR**

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Menno Place is accepting applications for two Recreation Assistants with our Therapeutic Recreation Team, under the Canada Summer Jobs Grant. Menno Place is one of BC's largest campuses-of-care providing residential care, assisted living, home support and independent living to 700 residents. Founded in 1953 by the Mennonite Benevolent Society, we have been privileged to serve the physical, emotional, spiritual and relational needs of thousands of residents and their families <http://www.mennoplace.ca>

### STUDENT WORKER DESCRIPTION:

#### QUALITY JOB PLACEMENT SUMMARY:

Under the direction of the Manager, Recreation and Volunteers, the Recreation Support Services Student, Skills Development (RSSSD) role serves as a developmental opportunity to learn professional, leadership and personal skills in support of Resident and Family Centred Care (RFCC). This opportunity requires teamwork, communication, collaboration and commitment to learning, including receiving constructive feedback.

As a developmental opportunity, it is temporary and full-time, funded through the Canada Summer Jobs Grant, and aligned with both Federal and Member of Parliament priorities. The student worker is required to have a commitment to the vision, mission and values of Menno Place and perform duties following Menno Place policies and procedures, ensuring the provision of *Resident and Family Centred Care* (RFCC).

#### MENTORSHIP PLAN AND SUPERVISORY COMMITMENT:

The student worker's supervisor shall be equally committed to supporting their learning and development and provide a physically and psychologically safe working environment. Both student worker and supervisor are required to manage their time well and participate mutually in continuous quality improvement.

All supervision is provided onsite by the student worker's direct supervisor. The supervisor shall have a minimum of 2 years' experience managing staff and teams, including youth, in a health care setting, serving vulnerable populations. Supervision is daily, by way of task assignment, weekly setting/review of objectives, supplemented by specific skills development and coaching and mentoring. Feedback shall be both informal and formal through dialogue and ideas

exchange as well as written assessment. Training itself shall take form of hands-on learning, work instruction, Surge Learning modules, SharePoint policy and procedure learning and team skill building. All student workers shall participate in Menno Place's COR © Health and Safety Orientation program as well as monthly, all shift, fire and emergency code drills. Menno Place's Respectful Workplace Policy, addressing bullying, harassment, incivility and discrimination applies to all of its employees, student workers, volunteers, board members, contractors, consultants and affiliates.

#### KEY LEARNING OBJECTIVES:

- Learn about social support needs of and develop practical skills engaging seniors and adults with disabilities by:
  - in a supported environment, participate in the delivery of social support and recreation programs to promote physical and cognitive activity and agility.
  - directly engage with assisted living and long-term care residents in one-to-one resident-centred visitation program.
- Develop research and analysis skills by:
  - researching topics for recreation and social engagement programming suitable for use with groups or a personalized basis.
  - completing reading requirements, and report back on learning observations, related to social engagement and recreation therapy theory and its practical applications.
  - supporting residents to complete written and personalized journal entries.
- Learn about equity, diversity and inclusion (EDI) trends in residential care and the perspectives by which it informs resident care:
  - in a supported environment, explore historic and emerging resident demographic trends and how these may inform modern social and recreational programming.
  - support employee attendance planning, as well as site specific event set-up and take-down of EDI educational, generational celebratory, employee recognition and/or reconciliation events such as *Indigenous Partnerships Success Showcase June 2024* ([Indigenous Partnerships Success Showcase 2024 Tickets, Wed, 5 Jun 2024 at 7:00 AM | Eventbrite](#)), *Grandparent's Day*, *Father's Day* etc.
- Develop business etiquette skills by:
  - attending department meetings.
  - supporting agenda development.
  - actively contribute to and participate in meeting discussion.
- Promote interest in, and exploration of, education and career advancement opportunities as well as funding sources (i.e.) recreation therapy, social work, art therapy, horticulture therapy, music therapy, social policy.

**QUALITY JOB PLACEMENT REQUIREMENTS:** In alignment with Canada Summer Jobs Grant Applicant Criteria

Education, Training and Experience

- Youth aged 15 to 30 years of age.
- Minimum grade 12 diploma preferred.
- Food Safe Level 1 preferred.

Employment Equity and Diversity Priorities Initiatives and Priorities

- Preference shall be afforded to youth applicants underrepresented in the Abbotsford labour market including Black and/or other racialized youth, Indigenous youth and/or 2SLGBTQI+ youth.
- International students are not eligible participants. International students include anyone who is temporarily in Canada for studies and who is not a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada. Youth awaiting a refugee status ruling, as well as those who hold a temporary visitor visa, youth visa or work visa are ineligible. As the objective of the Canada Summer Jobs program is to support youth entering the Canadian labour market, the temporary nature of an international student's time in Canada does not allow for a long-term connection to the labour market.

Date Availability

- June 10, 2024, to August 2, 2024

Skills and Abilities

- Demonstrated ability to communicate effectively in English both verbally and in writing.
- Demonstrated courteous and collaborative interpersonal skills including the ability to work as a member of a team.
- Demonstrated willingness and ability to learn how to operate position related equipment.
- Demonstrated ability to organize and utilize resources as provided.
- Digital fluency including MS Office Suite.
- Collaborates with leaders to promote a cooperative and constructive environment for improvement that consistently meets the needs of residents, families, staff, and the community.
- Self-confident in learning abilities with a willingness to ask questions.

Health & Safety

- Accountable for occupational health and safety and related activities of residential care staff.
- Is aware of their rights and responsibilities under the BC Occupational Health and Safety Act and follows all health and safety policies and procedures.
- Works safely to reduce the risk of injury to self, co-workers, and residents.
- Is alert to and promptly reports all actual or potentially hazardous situations to immediate supervisor.
- Does not operate or use faulty equipment.
- Promptly reports personal injury to supervisor and seeks first aid as needed.
- Participates in fire safety demonstrations, fire and code drills and knows the community fire and disaster plan.

All applicants for this opportunity must provide satisfactory proof, or have such proof on file, that they have received COVID-19 vaccination and any required COVID-19 booster vaccination as per current Provincial Health Order(s). This requirement shall be waived if the applicant has not received the vaccination due to any legislated protected human rights grounds. In such a case, and upon presentation of sufficient proof, the Employer shall make reasonable attempts to accommodate the applicant to carry out their role where possible recognizing that the health and safety of other employees and residents will be a priority.

**We thank all applicants however only those short-listed candidates will be contacted.**

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