



## **Job description:**

### Company Overview

Menno Place is BC's first campus of care and one of the largest, offering a comprehensive range of housing and long-term care options for seniors. With over 700 residents, our campus provides a supportive environment where couples can remain together even if their care needs change.

### Summary

We are seeking a dedicated Health & Safety Coordinator to oversee safety protocols and ensure a secure environment for our residents and staff at Menno Place in British Columbia. This role is vital in maintaining our commitment to providing a safe and caring community. Reporting to the Executive Director, People and Culture Strategy, the incumbent will be immersed in the following activities:

### Responsibilities

- Develop, implement, and monitor health and safety policies in accordance with provincial regulations.
- Conduct regular safety audits and risk assessments across the campus.
- Lead training sessions to promote safety awareness among staff and residents.
- Investigate incidents and accidents to identify causes and prevent future occurrences.
- Collaborate with management to ensure compliance with health and safety standards.
- Maintain accurate records of safety activities and reports.
- Foster a culture of safety throughout the organization

### Qualifications

- Proven experience in health and safety management within healthcare or senior care environments.
- Strong knowledge of provincial health and safety regulations.

- Excellent communication and leadership skills.
- Ability to conduct thorough risk assessments and investigations.
- Relevant certifications in health & safety (e.g., WHMIS, First Aid) are preferred.
- Experience with staff training and development is advantageous.

Benefits:

- Company events
- Company pension
- Dental care
- Disability insurance
- Employee assistance program
- Extended health care
- Life insurance
- On-site gym
- Paid time off
- Vision care

Work Location: In person

Job Type: Full-time

**Pay:** CA\$70,000.00-CA\$90,000.00 per year

Join our compassionate team at Menno Place where your expertise will help create a safer, more supportive community for our seniors. If you are passionate about health & safety in healthcare settings, we want to hear from you; apply today to make a meaningful difference.

**We thank all applicants however only those short-listed candidates will be contacted.**

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